



## Three Angels Academy Parent and Student Handbook

### Introduction:

We are thankful that you have chosen Three Angels Academy (3AA) and we welcome you! We are excited about beginning this school year; and as you read over our Parent and Student Handbook, we wish you to understand that this document assists us in succinctly articulating our code of conduct and philosophy of education. We encourage parents and students to read *Education and Child Guidance* written by Ellen White and *The Broken Blueprint* by Vance Ferrell to get a more thorough understanding of God's ideal and standard of true education. We are aware that the expectations detailed in this handbook differ from other schools because our objectives, goals and methods are different from other schools, ever keeping in mind 1 Peter 2:9, "But ye are a chosen generation, a royal priesthood, an holy nation, a peculiar people; that ye should show forth the praises of him who hath called you out of darkness into his marvelous light." In laying out before our students and parents specific guidelines to govern student conduct, we are providing a training ground that will help students develop physically, mentally and spiritually.

You are embarking on an educational experience that meets the blueprint laid out for us in the Bible and the Testimonies that will prepare you to stand in these last days. Education will be provided in a virtual learning environment that can accommodate students from all over the world. It will prepare you to be a missionary and will ultimately prepare you for heaven. Three Angels Academy is not intended to prepare students for worldly success or to work in corporate America; it is to prepare students for a life of evangelistic service. Our emphasis is the Word of God and it is from that premise that all educational materials are based. Three Angels Academy is founded on the following principles:

"With such an army of workers as our youth, rightly trained, might furnish, how soon the message of a crucified, risen, and soon-coming Saviour might be carried to the whole world! How soon might the end come--the end of suffering and sorrow and sin!"{CT 555.2}

“Higher than the highest human thought can reach is God's ideal for His children. Godliness--godlikeness--is the goal to be reached. Before the student there is opened a path of continual progress. He has an object to achieve, a standard to attain, that includes everything good, and pure, and noble. He will advance as fast and as far as possible in every branch of true knowledge.” {Ed 18.3}

“It is the work of true education to develop this power, to train the youth to be thinkers, and not mere reflectors of other men's thought. Instead of confining their study to that which men have said or written, let students be directed to the sources of truth, to the vast fields opened for research in nature and revelation. Let them contemplate the great facts of duty and destiny, and the mind will expand and strengthen.”

All courses of study for all ages are designed to accomplish these ends.

**Philosophy:**

Three Angels Academy is a Bible-based, Christ-centered school (grades 3-12) whose objective is to enable students to personally develop physically, mentally and spiritually so that they can be faithful to God in these last days and prepare others to do likewise. The Bible is our main textbook as we acknowledge it to be the inspired word of God according to 2 Timothy 3:16 and 2 Peter 1:21. Everything done at Three Angels Academy is in alignment with the Bible—the law and the testimony-- and we expect our students' conduct to be in accordance.

**Motto:** “True education means more than the pursuit of a certain course of study. It means more than a preparation for the life that now is. It has to do with the whole being, and with the whole period of existence possible to man. **It is the harmonious development of the physical, the mental, and the spiritual powers.** It prepares the student for the joy of service in this world and for the higher joy of wider service in the world to come.” {Ed 13.1}

**Mission:** As a part of Saved to Serve, Three Angels Academy shares the same mission as the church, which is namely to prepare ourselves and others to live and share the Three Angels Messages in preparation for Christ's soon coming. It is our mission to share the love of Jesus Christ to the inhabitants of the world, warning them of the coming crisis, the Mark of the Beast Crisis, and how they can stand faithfully.

**Objectives:**

***“The Holy Scriptures are the perfect standard of truth, and as such should be given the highest place in education. To obtain an education worthy of the name, we must receive a knowledge of God, the Creator, and of Christ, the Redeemer, as they are revealed in the sacred word. {Ed 17.1}”***

1. Provide a strictly present-truth, Seventh-day Adventist learning environment where: every teacher is a present-truth, Seventh-day Adventist, every subject is taught from the Bible, daily worship is incorporated in the classroom.
  2. Carry out the blueprint for true education set forth in the Bible and Spirit of Prophecy
  3. Increase each student's love for Christ
  4. Increase each student's love for others
  5. Increase each student's love for prayer
  6. Increase each student's love for Bible study
  7. Lead each student to develop and/or maintain his/her own devotional life
  8. Prepare children to live and share the everlasting gospel with all whom they come in contact
  9. Cooperate with Christ in harmoniously developing the physical, mental, and spiritual powers of each student
  10. Educate and encourage students to attain victory over sin
  11. Allow students to discover and cultivate their talents to be used in the service of Christ
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### **Prayer**

“Evening, and morning, and at noon, will I pray, and cry aloud: and he shall hear my voice.” Psalm 55:22

“It was in hours of solitary prayer that Jesus in His earth-life received wisdom and power. Let the youth follow His example in finding at dawn and twilight a quiet season for communion with their Father in heaven. And throughout the day let them lift up their hearts to God.” {CG 525.2}

### **Bible Study**

“Study to show thyself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth.” 2 Timothy 2:15

“Wherefore I will not be negligent to put you always in remembrance of these things, though ye know them, and be established in the present truth.” 2 Peter 1:12

“The Holy Scriptures were the essential study in the schools of the prophets, and they should hold the first place in every educational system, for the foundation of all right education is a knowledge of God. Used as a textbook in our schools, the Bible will do for mind and morals what cannot be done by books of science and philosophy. As a book to discipline and strengthen the intellect, to ennoble, purify, and refine the character, it is without a rival.” {CT 422.3}

### **Evangelism**

“Arise, shine; for thy light is come, and the glory of the LORD is risen upon thee. For, behold, the darkness shall cover the earth, and gross darkness the people: but the LORD shall arise upon thee, and his glory shall be seen upon thee.” Isaiah 60:1, 2

“True education...prepares the student for the joy of service in this world and for the higher joy of wider service in the world to come.” {CCh 202.2}

### **Academics**

3 Angels Academy strives for the following:

- To stimulate in students an intellectual capacity characterized by the love and truth of God.
- To ensure that students are provided the opportunity to develop their God-given talents and abilities to the fullest to be used in the service of God.
- To employ various teaching approaches appropriate to the individual student.
- To equip students to become critical thinkers and not just reflectors of other men's thoughts.
- To provide students with the ability to effectively communicate thoughts, ideas and feelings both verbally and in written format.
- To equip students with problem-solving and decision-making skills.
- To provide students with knowledge of and the ability to perform basic mathematical skills necessary for everyday life.
- To educate students in the principles of health reform and an understanding of basic anatomy and physiology.
- To assist students in understanding history and geography especially as they relate to Bible prophecy.

### **Family**

“In the formation of character, no other influences count so much as the influence of the home. The teacher's work should supplement that of the

parents, but is not to take its place. In all that concerns the well-being of the child, it should be the effort of parents and teachers to co-operate.” {Ed 283.1}

Three Angels Academy strives for the following:

- Encourage and support the family of each student in whatever way we can
- Establish and maintain meaningful communication between the school and parents.
- Communicate with parents and/or guardians regularly and in a timely fashion regarding the progress of their children
- Make available to parents and/or guardians supplemental resources that will aid them in meeting some of the challenges their children are experiencing.
- Encourage the participation of parents in every aspect of the education of their children.

### **Social Responsibilities**

Three Angels Academy strives for the following:

- Model and teach students the importance of loving and respecting each other (administrators, teachers and fellow-students), because all are valuable to Christ and He died to redeem all.
- Provide students with opportunities (as far as possible) to engage in group activities in order to further develop communication skills and to cultivate cooperative attitudes and skills.
- Discipline students for misbehavior in a godly, winsome fashion that leads the student to acknowledge and take personal responsibility for his/her actions and leads the student to confession and repentance to God
- Encourage students to respect school and classroom rules and procedures by adhering to them.

### **Physical Growth and Development**

““And the child grew, and waxed strong in spirit, filled with wisdom: and the grace of God was upon Him.’ ‘And Jesus increased in wisdom and stature, and in favor with God and man.’ It is the precious privilege of teachers and parents to co-operate in

teaching the children how to drink in the gladness of Christ's life by learning to follow His example." {AH 290}

Three Angels Academy strives to:

- Model and teach students that their bodies are the temple of God and should be respected and cared for by following the principles of health reform
- Along with parents, encourage students to exercise daily, drink adequate amounts of water, receive fresh air and sunlight and provide breaks in the day facilitate this.
- Assist students in the development of physical skills through true recreation, spending time in nature.
- Teach students the principles of physiology, hygiene, nutrition, and safety.
- Educate students in regard to disease, its causes, prevention and cure.

## **ADMISSIONS**

### **Agreement with present-truth, Seventh-day Adventist Principles**

Students admitted to Three Angels Academy agree to comply with the requirements, regulations and policies established by the administration and school board outlined in the Parent and Student Handbook. Continued enrollment for students at Three Angels Academy is contingent upon acceptable levels of attendance and behavior. Acceptable levels are determined by the administration of Three Angels Academy. If at any time the administration determines that a student is not meeting acceptable levels of the specified criteria, the student will be subject to discipline which may lead to suspension or expulsion.

### **STUDENT/PARENT GRIEVANCE PROCESS**

We endeavor to put a system in place for the timely and orderly resolution of student and/or parent complaints. It is the Board's desire that disagreements be resolved at the lowest possible level. The focus of discussions shall be on mutually agreeable resolutions.

Procedures:

1. If the complaint concerns the action of a teacher, the student/parent should firstly address the matter with the teacher involved in hopes that a resolution can be achieved.

2. If the problem does not involve a teacher or if an acceptable resolution was not reached when addressed at point 1, the student/parent shall meet with the administrators to discuss and resolve the matter.

3. If an acceptable resolution is not achieved at Step 2, the student/parent shall meet with school board along with the administrators to find a resolution.

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## **Grades, Courses, Grading Policies, Attendance, Daily Schedule**

### **GRADES 3-12 (ages 8-18)**

“Children should not be long confined within doors, nor should they be required to apply themselves closely to study until a good foundation has been laid for physical development. For the first eight or ten years of a child's life the field or garden is the best schoolroom, the mother the best teacher, nature the best lesson book. Even when the child is old enough to attend school, his health should be regarded as of greater importance than a knowledge of books. He should be surrounded with the conditions most favorable to both physical and mental growth. During the first six or seven years of a child's life, special attention should be given to its physical training, rather than the intellect. After this period, if the physical constitution is good, the education of both should receive attention. Infancy extends to the age of six or seven years. Up to this period children should be left, like little lambs, to roam around the house and in the yards, in the buoyancy of their spirits, skipping and jumping, free from care and trouble.” {CG 300.3}

### **COURSES**

- Bible/Nature
- Language arts (grammar, reading, writing)
- Mathematics
- Health Principles (anatomy, physiology, nutrition, science)
- History, Geography, Prophecy

### **GRADING POLICY**

Semester grades are determined as follows:

30% - Daily Work

50% - Tests/quizzes

20% - Semester Finals

*\*Weighting is subject to change by individual teachers.*

## **Grading Scale**

A 90-100%

B 80-89%

C 70-79 %

D 60-69%

F 59% or below

## **LATE WORK**

Students are encouraged to turn in all assignments on time for the continuity of the learning process. If however, they do not, they can turn them in late. It is up to the teacher to determine deductions for late assignments.

## **MAKE-UP WORK**

Make up assignments following each absence and make arrangements with the teacher to make up tests and quizzes.

## **ATTENDANCE**

Excellent attendance is vital to the teaching and learning process. Timely and regular attendance is an expectation of performance for all 3AA students. To ensure adequate instructional time, positive student morale, and to meet expected productivity standards throughout the school, students will be held accountable for adhering to their school schedule. In the event a student is unable to meet this expectation, he/she must obtain approval from their teacher and/or administration in advance of any requested schedule changes. Administration has discretion to evaluate extraordinary circumstances of tardiness and absences and determine whether to count the incident as an infraction. Excessive tardiness and absences is grounds for disciplinary action and may result in suspension or expulsion from the program.

- For any absence, please have a parent or guardian call or email the school when a student is to be absent (if possible).
- Please arrive to school on time and prepared.
- If a student needs to be released early, please notify the school via phone or email.

Important as school attendance and punctuality is, the ability to have a non-distracting work zone is equally essential. It is key for the student to be free of distractions around him/her. Any excessive noises in the student's space can also affect the instructor and the student's fellow classmates. It is imperative that the student is present and accounted for during all class connects and also that the work environment is conducive for learning.

## **System Requirements**

Many students already have the goods required to take online classes with no problems, but it's important to know if what you currently possess will do the trick. A computer that was manufactured within the last three years should be able to handle any online school program.

It is necessary to have the following:

- One computer per student
- A stable and reasonably fast internet connection
- Noise-canceling headphones with a microphone.

Please see our website for more concise specifications.

<https://www.3angelsacademy.com/systemrequirements>

## **DAILY SCHEDULE**

To facilitate students from different time zones our school day will run as follows: **9:30 a.m. –2:00 p.m. ET (Mondays-Thursdays & Fridays 9:30 a.m. - 12:00 p.m.).**

Each class will be forty minutes with a forty-minute lunch break and one ten-minute break.

9:30 a.m.-9:50 a.m.—Prayer and Devotion

9:50a.m.-10:30 a.m.—Bible/Nature

10:30 a.m. -10:40 a.m.—10 minute break (water, fresh air, etc.)

10:40 a.m.-11:20 a.m.—English/Language Arts

11:20 a.m.- 12:00 p.m.—Math

12:00 p.m.-12:40 p.m.—Lunch Break

12:40 p.m.- 1:20 p.m.— Science

1:20 p.m. -2:00 p.m.—Physical Education (H/G/P)

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## **CODE OF CONDUCT**

As a present-truth school, founded on the blueprint of the Bible and the Spirit of Prophecy, Three Angels Academy's expectations of students are very high.

- It is the goal of the school board, the administrators and teachers to maintain a Christian environment where Christ-like behavior is developed and demonstrated.
- Students at Three Angels Academy School are encouraged and expected to behave in a manner that contributes to the growth and maintenance of such an environment
- Three Angels Academy reserves the right, within its sole discretion, to refuse admission of an applicant and/or to discontinue enrollment of a current student who fails to comply with or act in a manner consistent with the beliefs of the founding principles of Seventh-day Adventism. This includes partaking in, promoting, supporting or condoning violation of these values and moral beliefs in a way that interrupts the educational and spiritual process or negatively impacts Three Angels Academy or Saved To Serve church, determined at the sole discretion of the administration
- It needs to be remembered that student conduct reflects on the school both in and outside of the classroom. As a result, a student must be aware of his or her representation of the school as long as he or she is enrolled.
- Three Angels Academy reserves the right to take whatever disciplinary measures it deems appropriate for any behavior that is inappropriate.

## **CLASSROOM CONDUCT**

1. Follow all directions immediately
2. Be on time and prepared—have Bible, writing materials, notebooks, folders and other items that the teacher specifies
3. Wait until teacher acknowledges you before speaking.

4. Respect each other in speech and conduct. Do not use profane, obscene, indecent, immoral, or offensive language and/or gestures. Do not interrupt while others are speaking.
5. Do not open other browsers while in class, or chat unless instructed by teacher.
6. Do not cheat.

#### **DISCIPLINARY MEASURES**

- Warning
- Conference between teacher and student
- In-class disciplinary action (i.e., verbal reprimand)
- Phone call to parents
- Parent, teacher, student conferences which will address the disciplinary infraction
- Withdrawal of various student privileges
- If student persists in violating rules after above measures have been taken suspension or expulsion may result

#### **DRESS CODE/GROOMING**

“The outside appearance is an index to the heart” {CTBH 93.2}

As a present-truth, blueprint school, Three Angels Academy places high emphasis on not only how students and faculty behave but also how they project themselves in dress. In upholding the values set forth in the bible and the Spirit of Prophecy, we must represent Christ in our dress and dress modestly and healthfully at all times.

##### Young Men

- Extremities (arms and legs) must be covered no sleeveless or short sleeve shirts, no shorts
- Do not come to class in pajamas
- Hats, hoods, bandanas, sunglasses, or other headgear are prohibited.
- Absolutely no jewelry allowed.
- Follow the principles of hygiene (come to class clean with teeth brushed, face washed, hair groomed)

##### Young Ladies

- Extremities (arms and legs) must be covered no sleeveless or short sleeve shirts
- No shorts or pants; only dresses or skirts that fall well below the knees are permitted
- Do not come to class in pajamas

- Low or plunging necklines are prohibited
- Hats, hoods, bandanas, sunglasses, or other headgear are prohibited.
- Absolutely no jewelry allowed.
- Follow the principles of hygiene (come to class clean with teeth brushed, face washed, hair groomed)

### **Conclusion**

“In the closing scenes of this earth's history many of these children and youth will astonish people by their witness to the truth, which will be borne in simplicity, yet with spirit and power. They have been taught the fear of the Lord, and their hearts have been softened by a careful and prayerful study of the Bible. In the near future many children will be endued with the Spirit of God and will do a work in proclaiming the truth to the world that at that time cannot well be done by the older members of the church. Our church schools are ordained by God to prepare the children for this great work. Here children are to be instructed in the special truths for this time and in practical missionary work. They are to enlist in the army of workers to help the sick and the suffering. Children can take part in the medical missionary work and by their jots and tittles can help to carry it forward. By them God's message will be made known and His saving health to all nations. Then let the church carry a burden for the lambs of the flock. Let the children be educated and trained to do service for God.” {AH 489.4}

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# Acknowledgement of Parent/Student Handbook Policies and Procedures

I acknowledge that I have reviewed a copy of the Three Angels Academy Parent/Student Handbook along with my child/ren. I understand that it contains important information on policies and procedures. I realize this handbook is not intended to cover every situation which may arise but is simply a general guide to refer to.

I understand that it is my responsibility to familiarize myself with the information and that I agree with the policies and rules of the school as long as they are in harmony with the Bible and Spirit of Prophecy.

I further understand and acknowledge that 3AA may change, add or delete any policies or provisions in this handbook as it sees fit in its sole judgment and discretion.

I acknowledge and understand that this Parent/Student Handbook supersedes and replaces any and all prior handbooks or materials previously distributed.

**Parent's Printed Name** \_\_\_\_\_ **Date** \_\_\_\_\_

**Parent's Signature** \_\_\_\_\_



## USING TECHNOLOGY AT THREE ANGELS ACADEMY

Three Angels Academy (3AA) provides a wide range of technology resources for student use. These technology resources are to be used only for educational purposes. This agreement outlines appropriate use and prohibited activities when using all technology resources and electronic devices as defined by school administrators. Every student is expected to follow all the rules and conditions listed, as well as those given verbally by 3AA teachers and administrators, and to demonstrate good citizenship and Christian behavior at all times.

3AA requires the parent/guardian to bear the responsibility for using a filtering system to track and monitor all computer and Internet usage in the local home network. This mandate is designed to prevent the student's access to educationally inappropriate sites. 3AA teachers and administrators will monitor all communications made on the Online School (OLS) platform and via the web-conferencing environment.

It is important to understand that no filtering system is perfect. Due to the nature of the Internet and evolving technology, even with supervision, we cannot guarantee that students will not reach an inappropriate site.

Below are examples, but not an exhaustive list, of online conduct that may constitute a violation of federal and/or state criminal laws relating to cyber crimes:

**Criminal Acts:** These include, but are not limited to, "hacking" or attempting to access computer systems without authorization, threatening/harassing email, cyber-stalking, child pornography, vandalism, unauthorized tampering with computer systems, using misleading domain names, using another person's identity and/or identity fraud.

**Libel Laws:** Publicly defaming people through publishing material on the Internet, email, etc...

**Copyright Violations:** Copying, selling or distributing copyrighted material without the express written permission of the author or publisher (users should assume that all materials available on the Internet

are protected by copyright), engaging in plagiarism (using other's words or ideas as your own).

## **Acceptable Use Policy for Networks at Three Angels Academy**

This Acceptable Use Policy was developed with input from 3AA administrators, teachers, students, and parents.

By signing the Acceptable Use Policy, students and parents/guardians acknowledge the following rules and conditions: As a Three Angels Academy student, I understand that the use of the school network and email is a privilege, not a right. I understand that my school network and email accounts are owned by the 3AA and are not private. 3AA has the right to access my information at any time. I understand that the Bible and the Spirit of Prophecy will guide 3AA administrators in deeming what conduct is inappropriate use if such conduct is not specified in this agreement. I will use technology in a manner that complies with laws of the United States and the State of Florida. I understand that I am to notify my teacher, parent, learning coach and administrator immediately if I encounter material that violates appropriate use. This will protect you against a claim that you have intentionally violated this policy.

***“From the rules that God has given for the guidance of parents and children, there can be no sinless swerving. God expects parents to give their children a training that is in accordance with the principles of His Word. Faith and works are to be combined. Everything that is done in the home life and in the school life must be done decently and in order.” ~ Letter 9, 1904***

## **STUDENT RESPONSIBLE USE:**

1. I AM RESPONSIBLE FOR MY COMPUTER ACCOUNT AND EMAIL ACCOUNT. I understand that passwords are private and that I should not share my password with anyone. I understand that I am responsible for all activities done through my account. I will not allow others to use my account name and password, or try to use that of others. I understand that I will be in violation of the law if I attempt to electronically capture another person's password. I understand that it is important to log off the computer at the end of every session so another user cannot use my password.

2. I AM RESPONSIBLE FOR MY LANGUAGE. I will use appropriate language in my email messages, online postings, and other digital communications with others. I will not use profanity, vulgarities or any other inappropriate language as determined by school administrators

3. I AM RESPONSIBLE FOR HOW I TREAT OTHER PEOPLE. I will use email and other means of communications (e.g. blogs, wikis, chat, instant-messaging, discussion boards, etc.) responsibly. I will not send or post hateful or harassing mail, make discriminatory or derogatory remarks about others, or engage in bullying, harassment, or other antisocial behaviors while in school or out of school.

4. I AM RESPONSIBLE FOR MY USE OF THE THREE ANGELS ACADEMY NETWORK. I will use 3AA resources responsibly. I will not search, retrieve, save, circulate or display hate-based, offensive or sexually explicit material. I will not search, retrieve, save or circulate images or information about weapons using any 3AA computer resources. I understand the use of the 3AA network for illegal or commercial activities is prohibited.

5. I AM RESPONSIBLE FOR MY CONDUCT ON ALL ONLINE SITES. I understand that what I do on social networking websites should not negatively impact the school learning environment and/or my fellow students, teachers and administrators.

6. I AM RESPONSIBLE TO BE HONEST WHILE I AM ONLINE. I understand that impersonating, spoofing, or pretending to be someone else is forbidden. This includes, but is not limited to, sending out email, creating accounts, or posting messages or other online content (e.g. text, images, audio or video) in someone else's name.

7. I AM RESPONSIBLE FOR PROTECTING THE SECURITY OF THREE ANGELS ACADEMY'S NETWORK. I will not attempt to bypass security settings or Internet filters, or interfere with the operation of the network.

8. I AM RESPONSIBLE FOR RESPECTING OTHER PEOPLE'S PROPERTY ONLINE. I will obey copyright laws. I will not plagiarize or use other's work without proper citation and permission. I will not illegally download materials protected by copyright.

9. I AM RESPONSIBLE FOR MAINTAINING THE PRIVACY OF MY ACCOUNT. I will maintain the sole stewardship of my account credentials as I will be responsible for all activity that is conducted through them. I should expect only limited privacy to the contents of my personal files on the school's computers. I understand that 3AA's routine maintenance and monitoring of the school's learning platforms may lead to discovery that I have violated this policy. An individual search will be conducted if there is reasonable suspicion that I have violated this policy or the law. My teacher or parents have the right at any time to request to see the contents of e-mail files or Online School platform files.

10. I AM RESPONSIBLE FOR FOLLOWING SCHOOL RULES WHENEVER I PUBLISH ANYTHING ONLINE. I will follow all guidelines set forth by the 3AA and/or my teachers when publishing schoolwork online (e.g. to a website, blog, wiki, discussion board, podcasting or video server). I understand that it is unsafe to post any personal information about myself, including but not limited to: my name, address, phone number or school. I will not post photos of students with their first and last names on any online site, including but not limited to: blogs, wikis, and discussions forums.

## **Parent or Guardian:**

As the parent or guardian, I have read the 3AA Acceptable Use Policy and I have discussed it with my child. I understand that computer access is provided for educational purposes in keeping with the mission of 3AA, and that student use for any other purpose is inappropriate. I recognize it is impossible for 3AA to restrict access to all inappropriate materials, and I will not hold the school responsible for materials acquired on the school network. I understand that children's computer activities at home should be supervised as they can affect the academic environment at school. I hereby give permission for my child to use technology resources at Three Angels Academy.

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**Parent or Guardian's Name (please print)**

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**Parent or Guardian's Signature**

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**Date**

## **Student:**

I understand and will obey the rules of the 3AA Acceptable Use Policy. I will use 3AA technology resources productively and responsibly for school-related purposes. I will not use any technology resource in such a way that would be disruptive or cause harm to other users. I understand that consequences of my actions could include possible loss of school network privileges and/or school disciplinary action as stated in the Code of Discipline and/or prosecution under state and federal law.

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**Student Signature**

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**Date**



## THE PARENTS' ROLE AS A LEARNING COACH

*The parents in the home and the teacher in the school are to cooperate. The instruction given the child in the home is to be such as will help the teacher. In the home the child is to be taught the importance of neatness, order, and thoroughness, and these lessons are to be repeated in the school. Our schools are to be built up. They are to be as the schools of the prophets. We are to expect that angels of God will be the helpers of the teachers in all the service that is done to the glory of God." {10MR 324.3}*

### **How Online School Works**

Are you curious how our online schooling works? As the parent, it is imperative that you take an active role in your child's learning. Although teachers will be facilitating well-planned instruction, parents will be expected to assist as a Learning Coach. Learning Coaches are usually the student's parent or another responsible adult who are dedicated to making sure their child receives a quality education.

A Learning Coach supports the student in the learning process while they are enrolled in Three Angels Academy. They are responsible for ensuring their student is on track with assignments and coursework as well as communicating with their teachers throughout the school year. Learning Coaches play an active role, especially in the early grades.

Understanding the role of the Learning Coach is key to the success of your virtual school student. In general, the age of your student determines how much hands-on time you will spend as a Learning Coach.

The typical time commitment for a Learning Coach varies:

Grades 3–6: 3 to 6 hours  
Grades 7–8: 2 to 4 hours  
Grades 9–12: 1 to 2 hours

Learning Coaches are not required to be fluent in English

Teachers and Learning Coaches both play a key role in monitoring a student's progress. The two are encouraged to stay in contact throughout the school year to discuss how the student is doing.

The role of a Learning Coach evolves over time as the student gains confidence and develops more academic skills.

**As my child's Learning Coach, I certify that I am making a commitment to....**

- Make sure the student has enough rest and nutrients for a productive school day
- Devote several hours per day overseeing their students' schoolwork
- Set the daily schedule with varied activities and breaks
- Assist with lessons and communicate frequently with the teacher
- Help monitor student progress and comprehension

By signing this agreement, you confirm that you, as the designated Learning Coach, have read, understand, and agree to the terms above:

**Learning Coach:**

_____	_____	_____
<b>Last Name</b>	<b>First Name</b>	<b>MI</b>
_____	_____	_____
<b>Signature</b>	<b>Phone</b>	<b>Date</b>